

February 2024

Dear Parents/Carer,

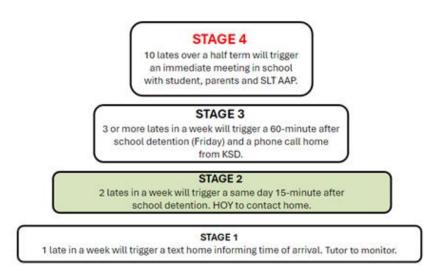
Late to School New Routine

As part of our commitment to improving the attainment of our pupils, we monitor pupil attendance on a regular basis. During these checks, we identify any pupil whose attendance causes concern, including those pupils who have arrived late to school on several occasions.

Being late to school can have a considerable impact over the whole school year. The table below shows you just how much time can be missed over a year just by being 5 minutes late to school every day:

5 minutes late every day = 3 days of lost learning a year 10 minutes late every day = 6.5 days of lost learning a year 15 minutes late every day = 10 days of lost learning a year 20 minutes late every day = 13 days of lost learning a year 30 minutes late every day = 19 days of lost learning a year

To deter lates to school, after the February break we will follow the steps in the diagrams below.



'If we let you off, we let you down'

Please note, that failure to attend the Stage 2 sanction will lead to further consequences.

If you have any queries or would like to talk to anyone about attendance, please do not hesitate to contact the attendance team.

Yours sincerely



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