

10<sup>th</sup> January 2022

Dear Parent / Carer

## Year 11 Parental Consultation Evening

I would like to invite you to attend our virtual parental consultation evening on Thursday 20<sup>th</sup> January between 4-7pm. The evening will provide parents / carers with the opportunity to discuss the recent PPE results.

With the ongoing Coronavirus restrictions, we will be hosting the evening through the web package <u>https://seahavenacademy.schoolcloud.co.uk/</u> Parents / carers can access the system from Monday 10<sup>th</sup> January at 12pm to make appointments. Appointments will be scheduled for 10 minutes this is broken down into a 6-minute appointment and 3-minute changeover time. All appointments will automatically end after the 6-minute time period.

In order to make appointments the following information will be needed:

Your Title, Name and Surname (These must match the details held by the school) Your email address Student First Name, Surname and Date of Birth.

All appointments will be held via video call and parents / carers can attend the appointment through any smart phone, tablet, laptop or computer providing it has a microphone

To support parents / carers in registering, setting up appointments and attending on the evening please see the attached user guide. Should you need any further assistance please do not hesitate to contact the school office.

**Yours Sincerely** 

Mr M Newnham Reeve Deputy Head Teacher

